



City of Middletown

OFFICE OF THE GENERAL COUNSEL

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Minutes

Regular Meeting of December 1, 2015

Insurance and Claims Committee

Present: Chairman Grady Faulkner, Council Member Linda Salafia and Council Member Robert Blanchard

Also Present: Brig Smith, General Counsel; Matthew Bacon, Claims Administrator; Nancy Conaway-Raczka, Risk Manager

A. Call to Order

The meeting was called to order at 7:04 p.m.

B. Approval of Minutes

See section F

C. Public Session

No members of the public were present for the Public Session.

D. Report on Claims Settled Within General Counsel's Settlement Authority or City's insurance carrier, CIRMA

Matthew Bacon, Claims Administrator provided the Committee with a synopsis of the following claims settled within the authority of General Counsel or the City's insurance carrier, CIRMA.

1. City of Middletown vs. Unknown Vehicle
2. Vannay Thok vs. City of Middletown
3. Harrison, Darlene vs. City of Middletown
4. Carabetta Management vs. City of Middletown
5. Warzocha, Kyle vs. City of Middletown
6. Hayes, James vs. City of Middletown

7. City of Middletown vs. Paul Marnalse

F. Other Business

1. Motion to elect Council Member Grady Faulkner the Chairperson was made by Council Member Salafia. Council Member Blanchard seconded the motion, and carried unanimously.
2. Approval of the October 6, 2015 meeting minutes, moved by Council Member Blanchard. Chairman Faulkner voted to approve minutes, Council Member Blanchard and Council Member Salafia abstained. Motion passed.
3. Motion to set the 2016 meeting schedule for the first Tuesday of the month at 7 PM was made by Council Member Blanchard. Chairman Faulkner seconded the motion, and carried unanimously.
4. Nancy Conaway-Raczka, Risk Manager, presented the monthly accounting report of insurance funds balances.
5. Nancy Conaway-Raczka, Risk Manager, presented the 2016 Training and Education schedule for safety and risk management courses presented by CIRMA.

G. Adjournment

The Committee adjourned at 7:25 p.m. on motion of Council Member Blanchard, seconded by Chairman Faulkner, and carried unanimously.

Grady Faulkner, Chair

cc: Hon. Daniel T. Drew, Mayor
Joe Samolis, Chief of Staff
Council Member Linda Salafia
Council Member Robert Blanchard
OGC Personnel
Carl Temme, H.D. Segur